

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

In the Matter of Adopting a Pharmacy Policy for
the Management of Medication for Public Health
Tuberculosis Services

ORDER NO. 68-2020

WHEREAS, pursuant to ORS 433.006, OAR 333-019-0000 and Program Element 3 of Intergovernmental Agreement No. 159805 with the Oregon Health Authority, Columbia County is responsible for Tuberculosis ("TB") investigations and implementation of TB control measures; and

WHEREAS, TB treatment requires a course of TB medication and direct observed therapy, which consists of watching an individual with TB swallow each dose of TB medication to assure adequate treatment and prevent the development of drug resistant TB; and

WHEREAS, to perform its TB Services, the County must be able to acquire, store and dispense TB medication; and

WHEREAS, pursuant to OAR 855-043-0700 *et seq.*, the Oregon Board of Pharmacy allows for the County to be registered as a Community Health Clinic, which will authorize the County to acquire, store and dispense TB medication, provided the County has policies and procedures in place to manage the medication; and

WHEREAS, in accordance with OAR 855-043-0715, the County has developed a Pharmacy Policy, attached hereto as Exhibit A and incorporated herein by this reference, for management of the TB medication, including security, acquisition, storage, dispensing and drug delivery, disposal and record keeping;

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS HEREBY ORDERS, as follows:

1. The Columbia County Pharmacy Policy for the Management of Medication for Public Health Tuberculosis Services, which is attached hereto as Exhibit A and incorporated herein by this reference, is hereby adopted.
2. This order shall go into effect immediately upon adoption.

DATED this 15 day of July, 2020.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: Alex Tardif
Alex Tardif, Chair

By: Margaret Magruder
Margaret Magruder, Commissioner

By: Henry Heimuller
Henry Heimuller, Commissioner

Approved as to form

By: Erica Demme
Office of County Counsel

EXHIBIT A



Columbia County Public Health

Communicable Disease Prevention and Control Program



Public Health
Prevent. Promote. Protect.

Policy title:	Pharmacy Policy		
Original date:	7/5/2020	Last update:	7/5/2020
Approved:	Mike Paul, Public Health Director		

Purpose

The purpose of the policy is to protect the public health, safety and welfare by and through the effective control and dispensing of drugs used to prevent and control communicable diseases.

Description

This policy establishes the minimum requirements for operation of Columbia County Public Health's (CCPH) Community Health Clinic (CHC) to utilize a Registered Nurse to dispense medications. The policy covers receiving, controlling, securing and protecting, and dispensing drugs for the purpose of communicable disease control and prevention.

Applicability

The Oregon Board of Pharmacy (Board) may register CHCs to dispense a legend or non-prescription drug to a client for the purpose of birth control, caries prevention, the treatment of amenorrhea, the treatment of a communicable disease, hormone deficiencies, urinary tract infections or sexually transmitted diseases.

Dispensing from CCPH shall only occur at the direction of the County Health Officer. The County Health Officer may authorize dispensing by a Registered Nurse who is also an employee of CCPH, the local public health authority (LPHA) for Columbia County.

Policy

1. **Definitions**

Columbia County adopts the definitions in ORS 689.005 and OAR 855-043-002.

2. **Registration**

The Public Health Administrator shall ensure CCPH is registered as a CHC with the Oregon Board of Pharmacy. The Public Health Administrator shall maintain and renew the license on an annual basis.

The Public Health Administrator shall post, annually before expiration on April 1, a certificate of registration issued by the Board. The registration is not transferable.

The Public Health Administrator will notify the Board of any substantial change to the information provided on the registration application. Substantial change includes, but is not limited to: change of ownership; change of business address; change of normal business hours; any disciplinary action taken or pending by any state or federal authority against the registrant, or any of its principals, owners, directors, officers, consultant pharmacist or supervising physician.

3. Personnel

CCPH will employ a Health Officer who will be the Medical Director for the CHC. The Health Officer shall be an Oregon practitioner with prescriptive and dispensing authority. The Medical Director shall oversee dispensing formulary and protocols for the dispensing of drugs by the Registered Nurse.

The appointed Public Health Administrator who will act as the contact person for the Oregon Board of Pharmacy.

4. Drug Acquisition

Drugs will be acquired from the Oregon Health Authority Public Health Division. CCPH shall verify that all drugs are acquired only from a registrant of the Board.

5. Security

All drugs shall be locked securely in the CCPH's designated drug storage area. The designated drug storage area shall remain locked and secured when not in use.

Only the County Health Officer or Registered Nurse shall have a key to the drug storage cabinet. In the absence of the Health Officer or Registered Nurse, the drug cabinet or drug room must remain locked.

6. Storage of Drugs

All drugs shall be stored according to the manufacturer's published guidelines, and in appropriate conditions of temperature, light, humidity, sanitation, ventilation, and space.

7. Dispensing and Drug Delivery

Only the County Health Officer or a Registered Nurse, who is employed by CCPH, may dispense drugs. A Registered Nurse may only provide over-the-counter drugs pursuant to established CCPH protocols.

A Registered Nurse may only dispense a drug listed in, or for a condition listed in, the formulary.

The Registered Nurse, or CCPH staff at the direction of the Registered Nurse, shall provide each patient with appropriate drug information for medications at the time of dispensing.

All drugs must be dispensed in a new container that complies with the current provisions of the Federal Consumer Packaging Act (Public Law 91-601, 91st Congress, S. 2162) and rules or

regulations and with the current United States Pharmacopoeia/National Formulary monographs for preservation, packaging, storage and labeling.

Only the County Health Officer or authorized Registered Nurse may repackaged and dispense drugs.

CCPH staff will not accept the return of drugs from a previously dispensed prescription under any circumstances.

CCPH will provide the most current issue of at least one pharmaceutical reference with current, properly filled supplements and updates appropriate to and based on the standards of practice for public health communicable disease prevention and control.

8. Labeling of prescriptions

All prescriptions shall be labeled with the following information: Unique identifier (i.e. prescription number); Name of patient; Name of prescriber; Name, address, and phone number of the clinic; Date of dispensing; Name of drug, strength, and quantity dispensed; when a generic name is used, the label must also contain the identifier of the manufacturer or distributor; Quantity dispensed; Directions for use; Initials of the practitioner who has been given dispensing privileges by their licensing Board or the Registered Nurse; Cautionary statements, if any, as required by law; and Manufacturer's expiration date, or an earlier date if preferable, after which the patient should not use the drug.

9. Disposal of Drugs

Drugs that are outdated, damaged, deteriorated, misbranded, adulterated, or identified as suspect or illegitimate must be documented, quarantined and physically separated from other drugs until the drugs are destroyed or returned to the supplier.

The Public Health Administrator shall maintain a list of nearby sites in Oregon where drugs may be disposed.

10. Record Keeping

All dispensing records shall contain: Name of patient; Unique identifier (i.e. prescription number); Dose, dosage form, quantity dispensed and either the brand name of drug, or generic name and name of manufacturer or distributor; Directions for use; Date of dispensing; and Initials of person dispensing the prescription.

All records of receipt, dispensing and disposal shall be maintained separately from the patient chart and kept for a minimum of three years. Records shall be maintained in a locked file cabinet adjacent to the drug storage unit.

11. Training program

Any Registered Nurse who works for Columbia County Public Health, and who is authorized to dispense drugs under the supervision of the Health Officer, shall complete the training program jointly developed and adopted by rule by the Oregon State Board of Nursing and the State Board of Pharmacy.

Completion of the training program shall be recorded and filed with the Public Health Administrator before dispensing drugs.

The following training shall be completed: Documented review of content regarding safe dispensing listed below; Board of Nursing handbook "Prescriptive Authority in Oregon for Nurse Practitioners and Clinical Nurse Specialists"; The Drug Enforcement Administration Pharmacist's Manual (2004); OAR 851, division 56; ORS Chapter 689 and OAR chapter 855; US Consumer Product Safety Commission publication "Poison Prevention Packaging: A Text for Pharmacists and Physicians; The Institute for Safe Medication Practices (ISMP) "List of Error-Prone Abbreviations, Symbols, and Dose Designations" (Nov. 2006); and Information on available electronic or hard copy prescription drug references which provide information to professionals authorized to dispense prescription medications.

12. References

ORS 689.205

ORS 689.305

OAR 855-043-0700 to 855-043-0750